

## Range Standing Orders.

### Section 1. General information

These range standing orders (SO's) cover the use of this range facility operated by Australian Sporting Clays and should be read in conjunction with the rules and regulations of Sporting Clays Australia and all ASC guidelines.

All members, guests & visitors must attend the office on arrival, they must sign in and provide proof of ID on request. On signing in you have acknowledged and accepted the range standing orders and all other ASC, SCA and SCNSW conditions and guidelines.

All Range Safety officers (RSO's) are required to read and sign these SO's yearly. All shooters and range users are to be made aware of these SO's and informed that they are the effective rules of the club. If a shooter does not comply to the SO's to the satisfaction of either the committee or a current RSO further disciplinary action may be taken.

Requests for exemptions from any provisions of these Standing Orders shall be submitted in writing for the Club Executive for consideration.

### Revisions

These standing orders have been published and revised on the date shown below

Original Publication - 28th April 2021

Reviewed 28<sup>th</sup> December 2021

## Section 2. Range facility

### Range description

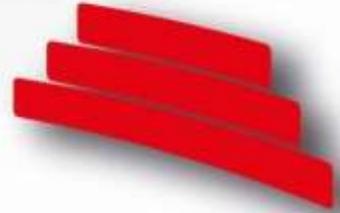
Australian Sporting Clays operates 2 x ranges. "Range A" and "Range B"

#### Range A

Location	-Runs on an East-North axis to the East of the clubhouse.
Description	-Simulated field and game clay target range.
No of firing points	- Stand 0 to Stand 5
Firing distances	-Target range max target as per SCA rules 50mtrs. -Shoot maximum range 80 metres.
Approved firearms	-Shotguns .410- thru 12 gauge
Approved Ammunition	- 28 gram - #6 shot and smaller (7,8,9)
Approved targets	-Frangible targets (clay targets.)

#### Range B

Location	- Runs on an East-North axis to the West of the clubhouse.
Description	-Simulated field and game clay target range.
No of firing points	- Stand 6 to Stand 12
Firing distances	-Target range max target as per federation rules 50mtrs. -Shoot maximum range 80 metres.
Approved firearms	-Shotguns .410- thru 12 gauge
Approved Ammunition	- 28 gram - #6 shot and smaller (7,8,9)
Approved targets	-Frangible targets (clay targets.)



### **Section 3. Personnel**

#### **Range safety officers. (RSO)**

The RSO's have complete authority on the range property to conduct authorized shooting practices and matches.

RSO's must hold a current NSW firearms license. RSO's names must be clearly displayed on the clubhouse notice board.

RSO's have the responsibility to supervise all personnel (shooting and non- shooting alike.) present on the range and may have members and/or non-members removed at his / her discretion.

#### **Guests and Spectators**

Guests (children and adults.) are the responsibility of the adult club member (who they came with.) and must remain under that person's control at all times.

Spectators are the responsibility of an RSO. A RSO may appoint another club member to assist in supervision of a guest or spectator.

### **Section 4. Range operations.**

#### **Ranges**

The main red flag must be flown from the flagpole at the front gate when firing is being conducted on the range. Red flags are not to be flown when there is no shooting on the range. (I.e., setups, working "B's")

#### **Targets**

Targets are required to be regarded as either competition, practice or novelty targets as outlined by the Sporting Clay Australia guidelines. From station to station the difficulty of targets may vary as per grade requirements. More information is available from the shoot secretary's office regarding target set ups. (Setting Guidelines for FITASC Sporting Clays.)

On occasion as approved by the committee and as per the clubs shoot calendar, novelty events may be held. These events although not sanctioned by the federation must comply with these standing orders and federation safety rules.

Novelty events must be notified to Sporting Clays NSW, notification should include all aspects of the event and how it will comply with current SCNSW safety and other guidelines.

## **Range Register**

Australian Sporting Clays operates a range register. It is maintained in accordance with the *Firearms Registry Act 1996 and the Firearms Regulation 2006*.

**The range register is to be signed whenever anybody attends the range (i.e., shoots, working “B” s, other reasons.) The range register must be signed by all attendees to the range. Shooters, guests and visitors. This is a mandatory item for recording details of range attendees and insurance requirements.**

## **Vehicles on the Range.**

Club vehicles

- These vehicles are for use of the range setters and RSO's. There may be some instances where a vehicle may be supplied to transport shooters during a shoot. This usage can only be approved by an RSO or personnel working in the shoot secretary's office.

Speed limit is to be no greater than 15 km an hour and respect should be shown to others on the range at all times.

Private shooter vehicles.

- These may only be used on the range with prior approval of an RSO or personnel working in the shoot secretary's office.

SCNSW regulations must be complied with. I.e., Quad bike operators must wear an Australian Standards approved Helmet whilst the vehicle is in operation.

Operators of any vehicle must sign and complete the SCA waiver form. These are available from the shoot secretary office.

## **Firearms**

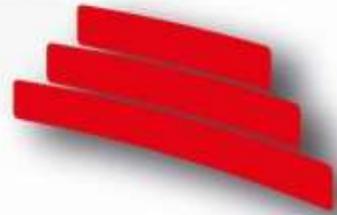
Pump, lever and straight pull action shotguns are not permitted on the range

-At no point are firearms to be left unattended. Gun racks can be used but the shooter must always be within 10 metres of the stand.

-Firearms are the direct responsibility of the owner at a no point will the club accept responsibility for any firearm. It's yours look after it.

-Only people with current firearms licenses are to have access to firearms without appropriate supervision.

-If a guest shooter or visitor does not have a current firearms license, it is the responsibility of the RSO, or their delegate, to ensure proper control of the guest's access to firearms.



### **Ammunition**

- At no point is ammunition to be left unattended.
- Only people with current firearms licenses are to have access to ammunition.
- If a guest shooter or visitor does not have a current firearms license, it is the responsibility of the RSO, or their delegate, to ensure proper control of the guest's access to ammunition.
- All spent cartridges must be collected and disposed of in the containers provided.
- Shells can only be used that comply with range guidelines.

### **Permitted Areas of fire.**

Generally, set up crews should ensure that.

- All ranges to be set consistent with the range template plan displayed in the office.
- At the perimeters of either ranges, they are not shooting towards the range boundaries. (Stations are located outside the range/boundary buffer zone approximately 85 metres from range boundaries.)
- Follow the guidelines as per the range's layout.
- Ranges are far enough apart as to not encroach on each other.

### **Firing**

The following guidelines are applicable to all ranges on the complex.

Rules as outlined in the Sporting Clays Australia must be complied with. These include but are not limited to.

- At all times firearm and ammunition must be attended.
- If firearms or ammunition is unattended, they must be deemed safe as per the firearm act.
- When on an active range appropriate PPE must be worn. I.e., Glasses and hearing protection. This is compulsory.
- At all times, except for shooter in Active Shooting Positions (ASP) the firearm must be easily recognized as unloaded and safe. (Broken barrel or open chamber,)

-At no point, unless in an ASP should a guest or visitor have access to a firearm, unless under the close supervision of an RSO or designated club member

-Shooters may only load cartridges when they have taken their ASP.

-Shooters may only close the barrel or cock the gun when they are preparing to shoot a target as outlined in the SCA rules.

- If the target is called a no target or the shooter shoots the target with one barrel the gun must be deemed safe (un-cocked.) immediately.

## **Safety Zones**

Each range has safety (danger) areas these are either any area in front of the shooting cages or signified by signage and barriers. These areas are designed to contain overshoot and shot fallout. Every reasonable effort shall be extended by the RSO's to ensure that the safety areas do not have people in during range operations.

## **Trap Maintenance and Re-filling**

- Only trained club members are to attend traps at any time.
- Club guidelines for activation/deactivation of traps must be followed. (See separate doc)
- If a trap fails in the course of an active shoot the following steps must be taken.
  - o The shooter on that station must stand down from their ASP.
  - o Shooters on stations on either side of that station at the discretion of the RSO, must stand down from their ASP's.
  - o The designated person to attend the trap must wear the appropriate PPE i.e., High visibility vest.
  - o Nobody can re assume ASP until the RSO has deemed it is safe to do so.

## **Shoot completion.**

At the conclusion of the days shooting the RSO's will ensure that

- All targets, traps, cages, bins and racks are returned to storage.
- All clays are picked and shell cases removed.
- All flags lowered and signs closed.
- Buildings and entrance gates locked.

## **Section 5. Environmental Considerations.**

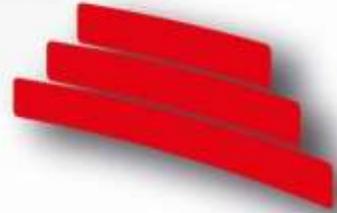
### **Weather and Temperatures.**

Safety of shooters is important on a number of levels, if weather conditions are considered to be extreme the following steps should be considered.

### **Hot weather**

Where temperatures are higher than would normally be expected we encourage shooters and guests to

- Be aware of their own limitations under the conditions. Age, general health, allergies, respiratory limitations, and other factors should be considered.
- Maintain fluid levels by consuming appropriate amounts of water.
- Seek shade whenever possible.
- Wear appropriate clothing.
- Exposure to ultraviolet light should be considered "sunburn" sunscreen is available from the shoot secretary's office.



In extreme conditions the Range safety officer and or club committee may choose to delay, postpone or cancel an event.

### **Cold weather**

Where temperatures and conditions are considered to be below normal, we encourage shooters to

- Be aware of their own limitations under the conditions. Age, general health, allergies, respiratory limitations and other factors should be considered.
- Wear appropriate clothing.
- Stay as dry as possible.

### **Snakes and spiders**

The nature of sporting clays is that from time to time although unlikely shooters and guests may come into contact with snakes and or spiders.

- Please be aware that there is a possibility of snakes and spiders on the range.
- Avoid long grass if possible.
- Avoid sitting on logs and other obstacles that may be offering cover to them.
- If a snake is encountered give it space, it will be far more interested in getting out of your way than attacking you.
- Notify a range safety officer so that appropriate precautions can be taken.

## **Section 6. Range Safety Considerations.**

### **Spectators and Visitors**

Must always follow the directions given to them by the RSO's or the RSO's representative.

### **Hearing and Eye protection.**

Hearing and eye protection on active ranges is mandatory.

### **Alcohol and drugs.**

Any person deemed by the RSO to be under the influence of alcohol or drugs will be excluded from the bounds of the range.

## **Smoking.**

Due to lease requirements smoking is not permitted on the ranges. Smoking is permitted on the hardstand areas surrounding the clubhouse.

## **Incidents and accidents.**

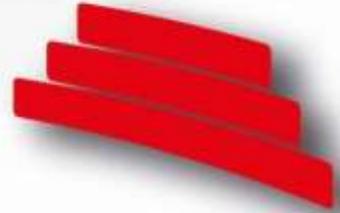
In the event on an incident (an instance of something happening; an event or occurrence.) or an accident, however minor must be reported to a range safety officer. The incident or accident details should be recorded on an incident or accident report form and filed appropriately.

## **Temporary Rules or guidelines**

Any temporary rules or guidelines imposed by the ASC executive must be published in the ASC web site and notice board. These changes will be invoked until the ASC board repeals them in writing.

## **Emergency Phone Numbers**

Fire	000
Ambulance	000
Police	000



## **Temporary order**

### **Directions for Club events under COVID19 Restrictions**

The following information forms a temporary Appendix to our Range Standing Orders and all points are to be observed by everyone whilst at our range.

You are required to read these directions carefully and understand them, No exceptions. If you are unsure of anything please ask for clarification. Any body found to be ignoring these restrictions will be asked to leave the range immediately.

#### **General**

1. You are NOT to attend the range if you are unwell or in the last 14 days you have experienced any flu/cold like symptoms or had close contact with anyone who is known to have, or suspected of having COVID-19.
2. Treat every other person as if they potentially have the virus.
3. Maintain at least 1.5 Meters separation at all times.
4. You are individually responsible to be aware of and be compliant with current NSW State Government Restrictions.
5. You must only handle your own equipment.
6. Maintain Good Hygiene and clean up after yourself.
7. Wash hands or use hand sanitizer before and after handling communal equipment.
8. Do not congregate at the clubhouse or in groups in the car park.
9. If you use the toilet facilities, ensure you clean and sanitize before and after use.
10. Please assist the club by bringing some sanitizer for personal use
11. We recommend downloading the COVID Safe App on your phone

#### **Routine on Arrival**

1. Register with the Office staff at the front of the clubhouse. Maintain social distancing and do not congregate.
2. You are required to sign the range attendance book to acknowledge you have read the Range Standing Orders.
3. Only the nominated Range officer for the layout will be permitted to attend to the traps and equipment including handling the buttons

#### **Routine on Completion**

1. Shooters are to place their own spent shells in the bins provided and pick up after themselves before they leave the layout.
2. If within 14 days after attending the range you test positive to COVID-19, you are required to inform the secretary so that all members of your group can be notified.