

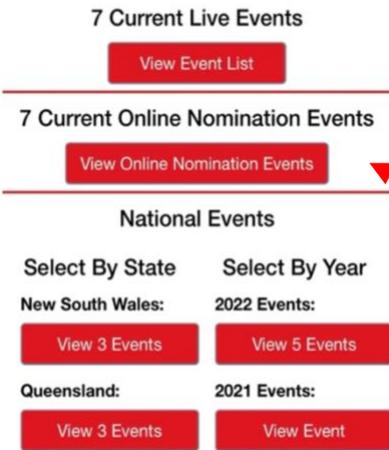
HOW TO STEP BY STEP GUIDE FOR ONLINE NOMINATIONS

Fellow shooters, here is a step by step guide with screenshots to help you through the process of online nominations, the process from start to finish should take less than 5 minutes.

Please feel free to contact me (DANA) if you require further assistance with your nominations at
- secretary@asc.sydney

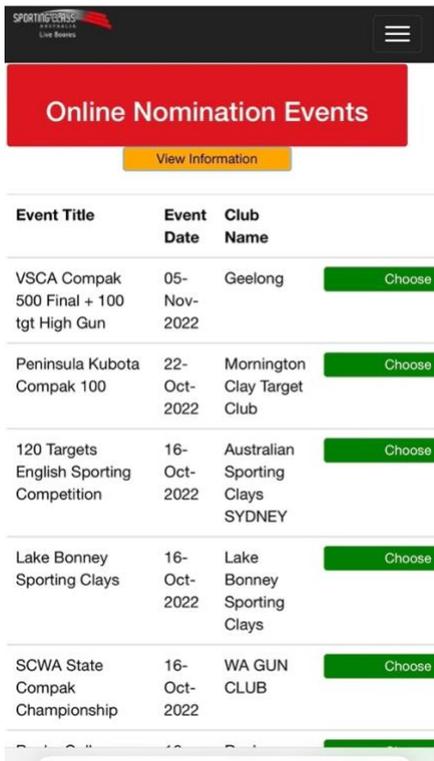


Go to website scalivescores.com.au
Click on the following tab (see arrow in pic)



View online nomination events - highlighted in **RED**

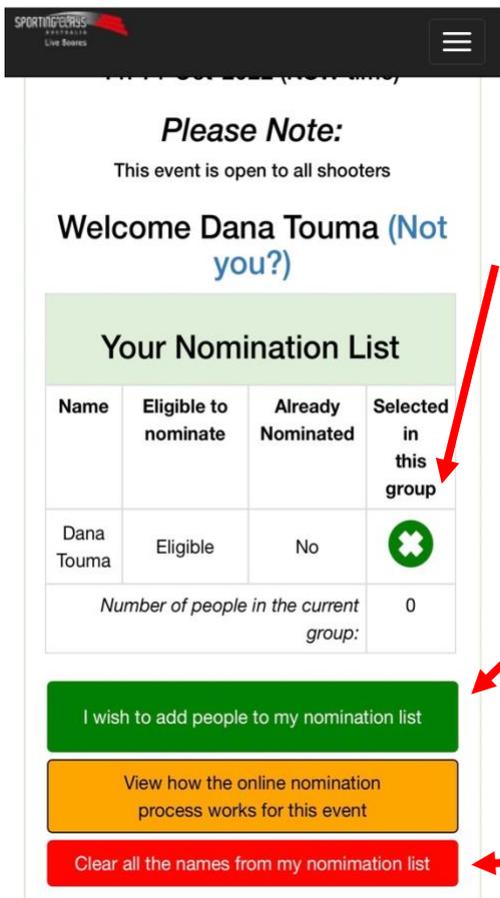
(please note you may be asked to verify your email, a code will be sent to your email address - check your junk folder too, then get your code, go back to website and verify)



Find the event and club you want to nominate in (see arrow in pic)
Then Click CHOOSE highlighted in **GREEN**



Your screen should now be open at the competition you want to nominate for



Scroll Down further and you will see the following on your screen

Please note the X highlighted in **GREEN**

If you want that person to be nominated click on the X to change it to a tick ✓

Make sure a tick is selected for each person nominated Or an X if you are not nominating and paying for that person. Then move on to next guideline

BUT If you wish to add another person to your nomination.

Click the box highlighted in **GREEN** (see arrow in

(Please note that if you have other listed shooters you do not wish to nominate, CLICK the **RED** bar - clear all the names

SPORTINGCLUBS AUSTRALIA Live Scores

Welcome Dana Touma (Not you?)

Your Nomination List

Name	Eligible to nominate	Already Nominated	Selected in this group
Dana Touma	Eligible	No	<input checked="" type="checkbox"/>
Peter Cassar	Eligible	No	<input type="checkbox"/>

Number of people in the current group: 1

I wish to nominate the selected person

I wish to add people to my nomination list

View how the online nomination process works for this event

Clear all the names from my nomination list

SPORTINGCLUBS AUSTRALIA Live Scores

Nominations will close at 23:59 pm on Fri 14-Oct-2022 (NSW time)

Please Note:
This event is open to all shooters

Welcome Dana Touma (Not you?)

Your Nomination List

Name	Eligible to nominate	Already Nominated	Selected in this group
Dana Touma	Eligible	No	<input checked="" type="checkbox"/>
Peter Cassar	Eligible	No	<input checked="" type="checkbox"/>

Number of people in the current group: 2

I wish to nominate the selected people

I wish to add people to my nomination list

View how the online nomination process works for this event

Here I have added a person I wish to nominate (see pic 1) then ticked the box so both names have a tick next to them (see pic 2)

SPORTINGCLUBS AUSTRALIA Live Scores

may also choose this squad by clicking on the following button:

Choose Squad 1 (recommended)

Please Note:
This system is multi-user and it can happen that someone else takes your preferred option before you complete the process. If that happens, you will need to make another selection.

I wish to change my group

Squad	Details
1	<ul style="list-style-type: none"> Nominations: 2 Referee nominated? No Start Time: 08:45 <p>Choose</p>
3	<ul style="list-style-type: none"> Nominations: 4 Referee nominated? No Start Time: 09:05 <p>Choose</p>
4	<ul style="list-style-type: none"> Nominations: 0 Referee nominated? No Start Time: 09:15 <p>Choose</p>
6	<ul style="list-style-type: none"> Nominations: 0

scalivescores.com.au

Here you can choose (CLICK) the recommended squad CHOOSE SQUAD 1 highlighted in GREEN. Or you can SCROLL down further and choose a different squad. Click CHOOSE highlighted in GREEN BOX

Select Category

[View Information](#)

Dana Touma (1 of 2)

Identifying Nominating Invoicing Confirming Finished ✖

Your nomination application is not complete yet

Select the category in which you should compete.

The following categories are accepted for this event: Man, Senior, Veteran, Master, Lady, Junior and Sub Junior

NOTE: Your grade and handicap will be determined from your scores recorded on the Live Scores website.

Category	Choose
Man	Choose
Lady	Choose

Now you choose your category, click **choose**

Then if its right click **CORRECT**

(You will be asked to do this for each person nominated)

Review Details

[View Information](#)

Dana Touma (1 of 2)

Identifying Nominating Invoicing Confirming Finished ✖

Your nomination application is not complete yet

Nomination application details for Dana Touma (1 of 2).

Preferred Category : Lady

Squad Number : 6

Item	Quantity	Price
Lady SCA Member	1	85.00
Total price:		\$85.00

NOTE: all prices are in Australian dollars.

[That is correct](#)

[I need to change those details](#)

Dana Touma

Identifying Nominating Invoicing Confirming Finished ✖

Your nomination application is not complete yet

Your nomination application status is currently 'Provisional'. That means that you are still entering the details and you are able to make changes.

Nomination Application 1

Competitor Name	Status	Amount	
Dana Touma	Data Entry Completed	\$85.00	View
Peter Cassar	Data Entry Completed	\$85.00	View
Total:		\$170.00	

You currently have 2 nominations set up in this nomination application.

PLEASE NOTE: If you exit the website now without clicking on the 'I have finished...' button below, your nomination details will be cancelled within 24 hours.

[I have finished entering nominations](#)

Here is were you should be now. **CLICK** the bar highlighted in **GREEN** "I have finished entering nominations"

Terms And Conditions

PLEASE NOTE

Identifying Nominating Invoicing Confirming Finished ✖

Your nomination application is not complete yet

If you choose to continue you will be required to pay \$170.00 to Australian Sporting Clays SYDNEY.

Click here to view the Terms and Conditions ▶ || ■

I understand and accept those conditions

I wish to return to the Checkout page

I wish to cancel this nomination

Click the next button if you wish to view the full Sporting Clays Australia Terms and Conditions (July 2019)

This BOX highlighted in **GREEN** must be clicked to continue - "I understand and accept these conditions"

Credit/Debit Card Payment

Identifying Nominating Invoicing Confirming Finished ✖

Your nomination application is not complete yet

Pin Payments

Please enter your card details. The card details are processed securely on the Pin Payments system and are not held on the SCA Live Scores website.

When you click the "Submit" button, the amount \$170.00 will be charged to that card.

Full name

Enter your name as it appears on the card

Card number

XXXX XXXX XXXX XXXX

CVC

XXX

Expiry

XX/XX

Submit

We are at the final stage of your nominations. Payment must be made to complete your nominations, otherwise your nominations are cancelled automatically by the system. Enter Your payment details and hit Submit

Nomination is now complete and confirmation email will be sent